EdReady User Guide For Students



Welcome to EdReady!

The latest initiative from The NROC Project, EdReady is a game-changing solution to help students get ready for college and career programs and personalize their learning goals. Students, whether you are learning math for the first time, refreshing your knowledge, or preparing for college placement exams, EdReady can accelerate your progress and help you to avoid the time and cost of remedial courses.

EdReady is a math readiness system (*English readiness is coming in 2015*) for anyone considering attending college in the United States. EdReady is built and managed by the <u>non-profit NROC Project</u>. The purpose of EdReady is to help prepare you to get ready for your college studies by giving you the resources you need to meet or exceed the math placement expectations of the institutions you want to attend. Often, placement is evaluated using standardized exams, such as AccuPlacer, Compass, and ACT, and EdReady can help you to achieve the scores you need.

EdReady will test your current math readiness in order to recommend a course of study, as needed, tailored to your personal remediation needs for the school (or schools) you are seeking to enter. After taking the EdReady assessment, you will learn which schools you are already prepared to attend, and which schools will require you to raise your readiness score. If you decide to improve your math readiness, you will be offered a personalized course of study presented by EdReady that includes all of the free and commercial resources (e.g., video lessons, multimedia examples, practice problems, online textbooks, etc) that you need to master the material.

There are many different versions of EdReady! Depending on the version you are using, some of the options and visuals you see in this guide may not apply, and other options may be available. This guide is most closely aligned with the <u>free</u>, <u>public version of EdReady</u>, available to any student at any time. If you are using an EdReady version associated with a specific institution (e.g., high school, college, or university) or system (e.g., community college system), this guide should still answer most of your questions, though some details may vary.

For the most updated information about EdReady and its many features and functions, please visit the EdReady Knowledge Base: https://support.edready.org

If you have any additional questions or need help, please submit a ticket to our support team here: http://nrocnetwork.org/edready-request. We will work to resolve your issue or respond to your question as quickly as possible.

We believe that EdReady can help you to achieve your college and career goals! We look forward to helping you along the way. Good luck!

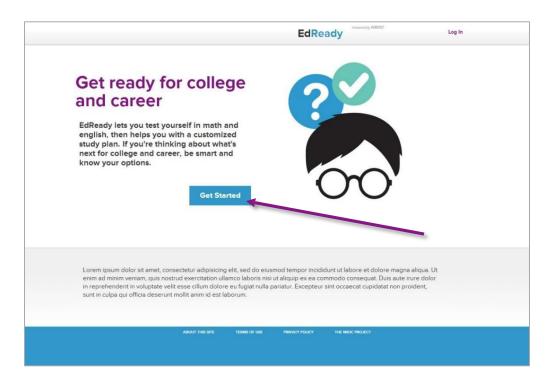
- The EdReady Team

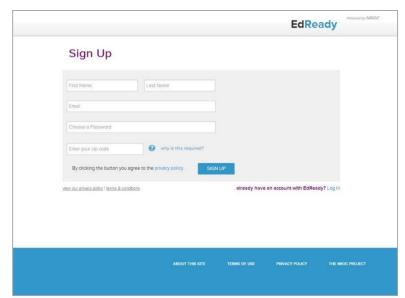


EdReady Walkthrough

Registration

Once on your EdReady site's homepage, click on the Get Started button to register for the site. If you're already registered, skip ahead to the Log In section of this guide.





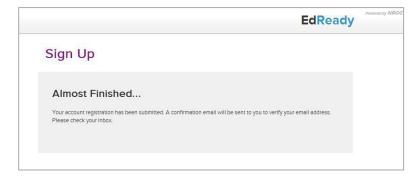
On the Sign Up page, enter your name, email address, password, and zip code.

The email address you enter will be your username for EdReady. Make sure that you use a valid email address that will remain accessible to you. EdReady will send messages (such as password reset emails) to this address.

Once you are finished, click the Sign Up button.

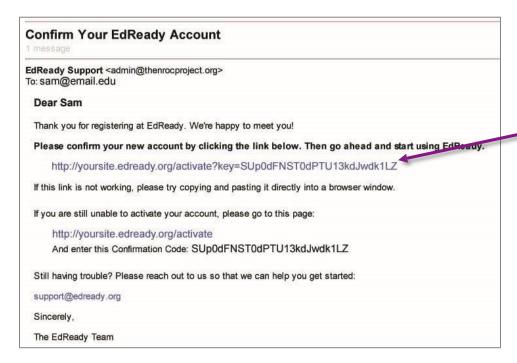
Note: there may also be a Sign Up

as Guest button – DO NOT USE THIS BUTTON. If you do, your account won't be created and any progress you make in EdReady will not be saved.



After clicking the Sign Up button, you will see a screen like this.

You'll need to confirm your email address before you can continue, so go to your email program & look for an email from EdReady.

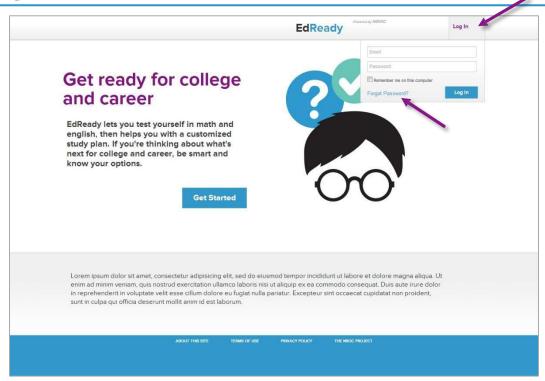


You should get an email that looks similar to this: to complete your registration, click the link in the email (or copy-and-paste it into a web browser). Clicking the link will automatically log you into the EdReady site.

If the link doesn't work for you, follow the instructions in the email under "If you are still unable to activate your account." You can also send a message to support@edready.org and we can help you (be sure to include your EdReady site URL).

See the section below for instructions on how to log in on subsequent visits.

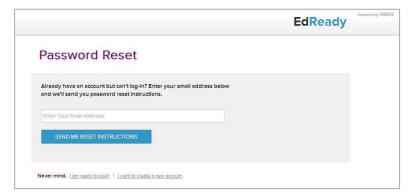
Logging In



To log in to EdReady, click the Log In link found in the header. A dropdown window will appear: enter your Email & Password and click the Log In button to enter the site.

Forgot your password?

Next to the Log In button found on the 'Log In' dropdown window, you will see a Forgot Password? link: click this link to request a new password.



Enter your EdReady Username (your email address) in the box and click the Send Me Reset Instructions button.

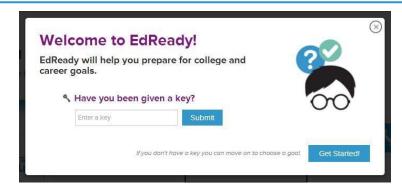
EdReady will send you a new password via email.

You can change this password after logging in from your My Account page, but will not be forced to change it.

First Time Logging in to EdReady

The first time you log in, you will see a small pop-up window that looks similar to what is shown to the right.

If you have been given a goal key (or goal password) by someone at your school or organization, you can enter it here (more details on keys here). Note: this is *not* the

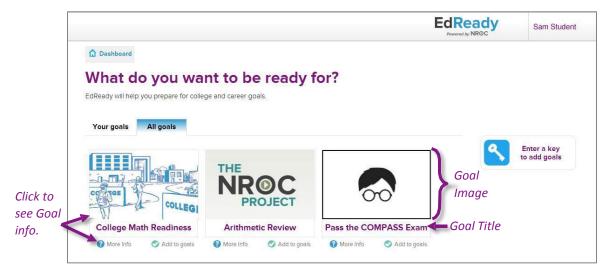


same as the Confirmation Code you received in the "Confirm Your EdReady Account" email.

Otherwise, you can close this window by clicking the Get Started! button or the Get Started! button or the Get Started!

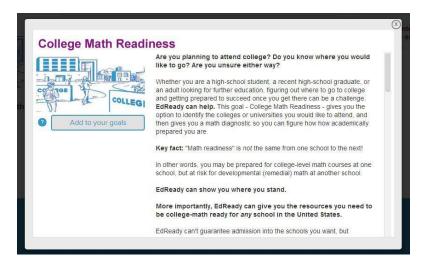
Your Student Dashboard

Each time you log in to EdReady, you will start on your Home Dashboard.



Here you will see all of the **goals** available for you to work on in EdReady. Each goal is displayed with its name and a corresponding image. All of the work you do within EdReady will be within the context of your goal(s).

Goal Information



To see more information about each goal, you can either click on

the More info link below the goal name or the goal image to open the larger goal card.

Here you will see more information about what this goal is and why you may want to work on it.

Joining a Goal from the Dashboard

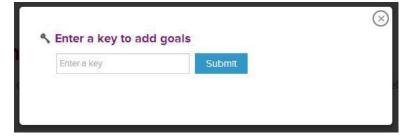
If you want to pursue a goal, you can join it in one of two ways:

- Click the Add to your goals button in the larger goal card
- Click the Add to goals link below the goal name on your Dashboard

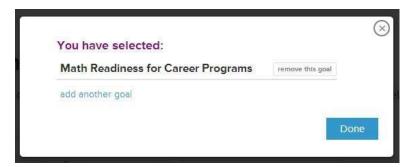
Joining a Goal using a Key

If you have been given a goal key, you won't see the associated goal listed on your Dashboard. Instead, click the Enter a key to add goals button on the right-hand side of the Dashboard.





In the pop-up window that opens, enter your key in the textbox and click the Submit button.



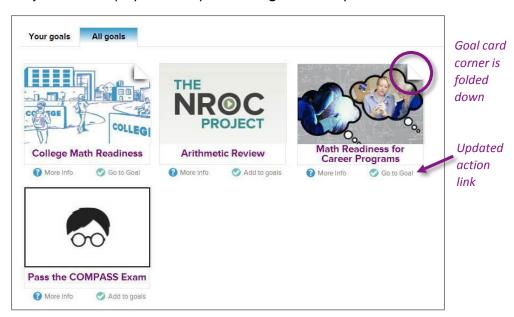
The name of the goal you just joined will be displayed. If you feel you have entered an incorrect key, you can click the remove this goal button.

If you have another key to enter, click the add another goal button and the key input textbox will be displayed again.

Once you are finished, you can close this window by clicking the $\overline{\text{Done}}$ button or the $\overline{\otimes}$ in the top right-hand corner.

Your Goals

Any goals you have joined will display differently on the All goals tab of your Dashboard:



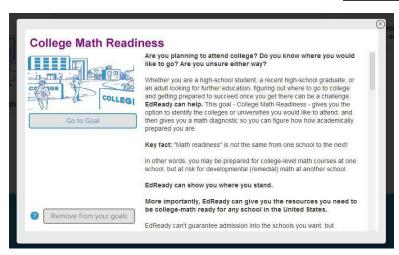
In addition, you'll see just the goals you have joined on the **Your goals** tab:



Work on/ Go to a Goal

Most of the time you spend in EdReady will be working on the goal(s) you have joined. To select a goal on the Dashboard to work on, you can:

- Click on the Go to Goal link below the goal name
- Click on the goal image to open the larger goal card & then click the Go to Goal button

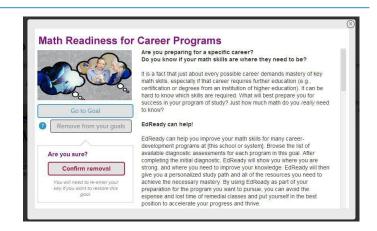


Once you click Go to Goal, you'll continue in the <u>First Time You Access a Goal</u> or <u>Assessments Page</u> section of this Guide.

Remove a Goal

If you want to remove a goal you previously joined, click on the goal image from your Dashboard. In the larger goal card that opens, click the Remove from your goals button.

If this was a goal that required a key to join, there will be an extra confirmation step, shown to the right. Click Confirm removal to complete removing this goal.

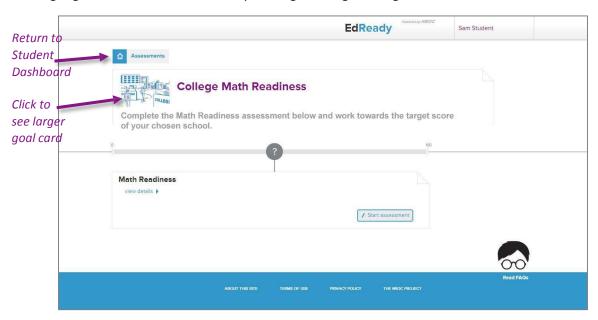


Note: removing a goal from Your Goals will **not delete your data for this goal**. You can always re-join this goal and your previous progress will be saved. (Goals can be added back either from the All Goals list or by entering the associated key.)

Assessments Overview

Every EdReady goal contains one or more math assessments for you to try. This Assessments Page shows you all of the available assessments and will also show you your results and progress as you work with and complete the assessments.

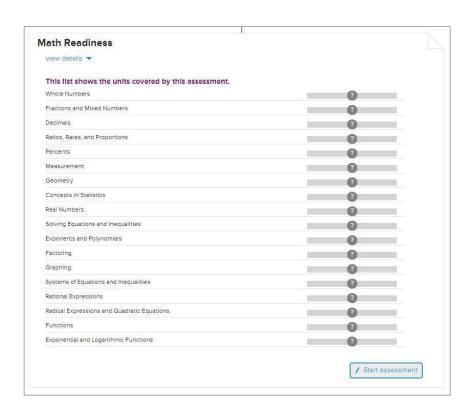
You can click the icon at any time to return to your Dashboard. The details you saw on the back of the larger goal card are also available by clicking on the goal image.



Depending on the version of EdReady you are using, you may have one or more assessments listed here, and your instructions may vary.

If you want to see the Units included in an assessment, click the View Details link below the assessment name.

You may have noticed that there is a "?" listed on your assessment scorebar and next to each Unit: as you progress through the site, the status displayed here (and elsewhere in the system) will update to reflect your most current activity. The "?" indicates that you have not yet completed any part of that

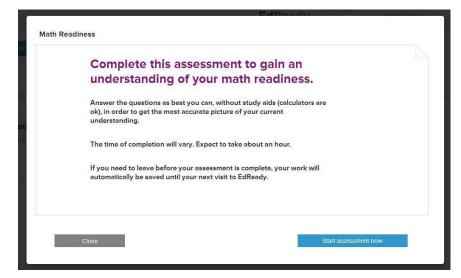


assessment.

When you are ready to test your math knowledge, click the Start Assessment button.

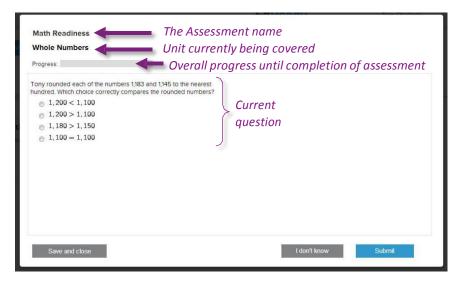
Initial Diagnostic

So that EdReady can understand what math concepts you know and what concepts you might need to work on, you are asked to take an initial diagnostic (i.e., a brief, first test) – this diagnostic will cover all of the Units you see listed under **view details** (shown above). After clicking the Start Assessment button, you'll see the window below:



This diagnostic test is designed to take about an hour to complete, but that time will vary from person to person and by how much material your school chose to include in this initial test. Just work at whatever pace you're comfortable with.

Click the Start
assessment now button to start.



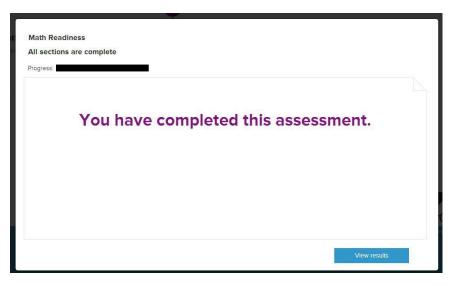
Each question will be displayed in a window like you see here.

In the header, above the question, you'll find summary information about the diagnostic and your progress.

The current question will be displayed below: all questions are either in multiple-choice format (shown to the left) or fillin-the blank.

All the action buttons are displayed below the question:

- Save and close: if you'd like to save your progress and finish the test at a later time, click this button. The assessment pop-up window will close and you'll be able to return and finish your work later (for more details, see Finishing the Assessment Later below).
- don't know: this will skip the question without submitting an answer. Remember that EdReady is trying to determine what material you do/ don't know so that you can get the resources you need for success, so it is better to skip a question you don't know than to submit a guess.
- Submit: once you have selected or entered the answer to the question, click this button to submit your response.

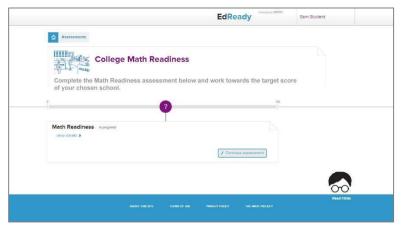


EdReady will continue to present you with questions until you have finished the assessment, at which time you'll see the message shown here.

Click the View results button to close the pop-up window and see how you did. Continue with the View Assessment Results section below.

Finishing the Assessment Later

If you click the <u>Save and close</u> button, the assessment pop-up window will close and you'll be taken back to the Assessments page:

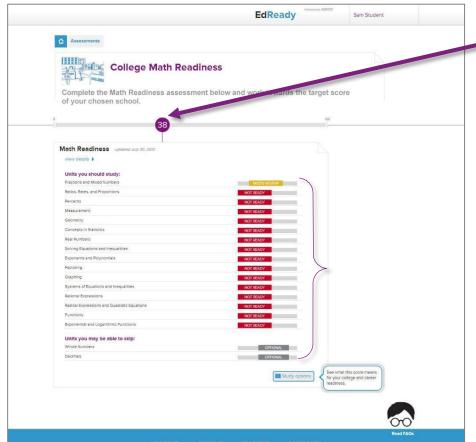


When you are ready to start the assessment again, just click the Continue assessment button.

Note: the introductory screen for the assessment will display first, just like the first time you started the test, but the button will now say "Continue assessment now."

View Assessment Results

After finishing the initial diagnostic, you will be taken back to the assessments page, with a few notable



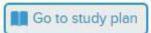
The Score Bar now shows your EdReady score (inside the purple circle). Each time you demonstrate an improvement of your math knowledge, this score will increase.

differences:

The Units included in the assessment are again listed, but now each has a status (i.e., a categorical score) based on your most recent test results. As you improve your math knowledge in EdReady, each status will update accordingly.

When you are ready to move on, click the Study options button.

Note: because goals within EdReady can be set up in many different ways, you may see a button like this instead of the Study options button:



If so, click the Go to study plan button to continue and go to the <u>Study Plan</u> section of this User Guide.

What does my EdReady score mean?

Your EdReady score is an indicator of your current overall mastery of the tested material. EdReady will create a personalized Study Plan so that you can improve your score and your math knowledge. Each time you re-test yourself (in your personalized <u>Study Plan</u>) and show improved knowledge, your score will improve.

What do the Unit status' mean?

There are four different status' that you'll see throughout EdReady, both at the Unit level and Topic level (Topics are like chapters in a Unit):

- Not Ready: you still need to study.
- Needs Review: you mastered between 50-90% of the material.
- mastered?: you didn't master all the material (get over 90%), but you did pretty well and may not need to study it more, depending on the target score.
- Mastered: you know at least 90% of the material!

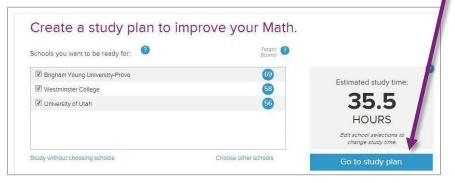
Estimated study time

The "Estimated study time" displayed is an estimate of the *minimum* amount of time you should plan to spend reviewing the resources in EdReady in order to reach your target score. This time will increase if your target score is higher, or decrease if lower.

Important: The *actual* study time that might be required to improve your score can vary substantially from one student to the next. This *estimated* study time is a suggestion only, and does not include the time for practice and review that will likely be required to achieve mastery. You may not need this much time, but you may need much more time, so we suggest that you consider the estimated time to be a *minimum* estimate for planning purposes only.

After selecting schools

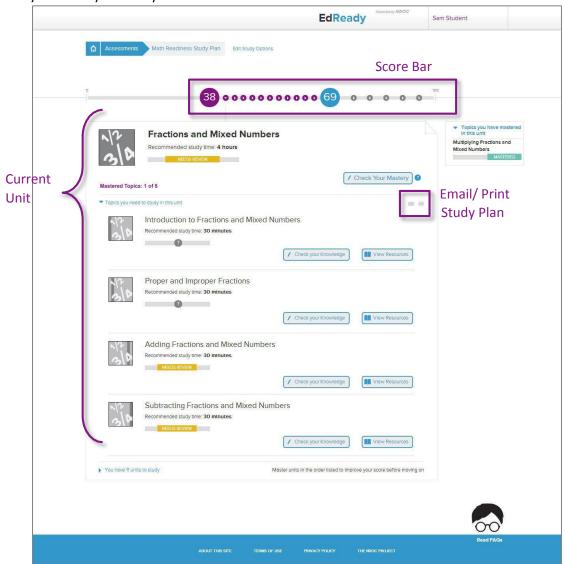
When you are happy with the schools & target scores you have selected, click the Go to study plan button.



Study Plan

Click the Go to study plan button.

Now that you have a target score, you can work to improve your math knowledge and increase your EdReady score on your Study Plan.



Since you will be spending most of your time in EdReady working from your Study Plan, let's take a moment to understand how to use and navigate it.

The Score Bar

Just like on your Study Options page, the Score Bar shows your EdReady score (in purple) and your target score (in blue). In addition, there are now 'dots' all along the line: these are the Units included in this assessment. The purple dots (between your two scores) are Units you need to study in order to reach your target Edready score. Any gray dots you may see off to the right of your target score are Units that are also included in the assessment, but that you will not need to study in order to reach your target score.

The triangle of the currently selected Unit will be pointed down and you'll see a line connecting the dot to the current unit section of the page.

Current Unit

The Unit that is currently open for studying is shown in the main section of the page. While you have an overall unit status (in the screenshot above, the "Fractions and Mixed Numbers" unit has a status of "Needs Review"), you'll notice that each Topic also has its own status.

The initial diagnostic assessment can't always cover *all* the material included in *all* the units (without being really long!), so some Units will show a "?" as the status – this just indicates that you haven't yet answered enough questions for this topic for EdReady to determine if you know the material.

Any Topics in this Unit that you've already mastered are listed under the **Topics you have mastered in this unit** link in the right-hand column. As you master Units, they will also be listed in this right-hand column.

Email/ Print Study Plan

Underneath the Check your Mastery button, you will see small email () and print () icons – these will allow you to share & save your Study Plan details outside of EdReady.

Email your Study Plan:



Email your study plan

Your email address:

studentleedready.org

Send a copy to a parent or teacher?

Separate multiple valid email addresses with a comma

Click the email icon and a dropdown menu will appear: you can choose to email details for **Just this unit** (the currently open Unit in your Study Plan) or **All units.**

Then a pop-up window will open, showing your email address (username) to which the Study Plan will be sent.

If you want to send this email to other people, such as your parents or a teacher, just enter their email address(es) in the bottom textbox.

When you are finished, click the Send button.

Print your Study Plan:



Click the print icon and a dropdown menu will appear: you can choose to print details for **Just this unit** (the currently open Unit in your Study Plan) or **All units.**

A PDF file with your Study Plan details will be created for you.

Studying the material



For each topic listed under the current unit, you will see the following information:



Status of current Topic:

Using the above image as an example, this student has not yet answered enough questions related to 'Introduction to Fractions and Mixed Numbers' to demonstrate mastery (or lack thereof), so the topic-level status is shown as a "?". As you Check your Knowledge to test yourself on the included material, the status will update. As you improve your performance, the status may change from **Not Ready** to **Needs Review** and finally to **Mastered**.

Check your Knowledge:

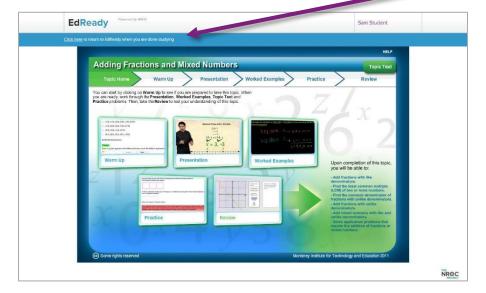
Clicking the Check your Knowledge button will allow you to take a mini-test, covering just the material in this Topic. If you don't have a status for a Topic (like in the example above), we suggest that you Check your Knowledge before you study the resources – that way, if you find you already know the material, you can master it quickly without spending any extra time on it!

You will want to Check your Knowledge after you've viewed or studied resources for this Topic so you can test your current level of understanding. Any time you complete one of these tests, your current EdReady score (on the Score Bar) will reflect your latest mastery levels.

Note: rather than taking a pre-test for each Topic individually, you can click the Check your Mastery button near the top of the page to test all Topics in this Unit at the same time!

View Resources:

Clicking the View Resources button opens the online course for this topic so that you can study the materials. When you are finished studying, click the link at the top of the page (Click here to return to EdReady when you are done studying)





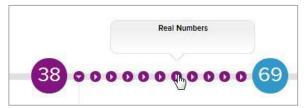
Once you feel that you have studied the resources (for a Topic) enough, be sure to click the Check your Knowledge button on your Study Plan to improve your EdReady score.

Selecting a Unit to Study (Study Plan)

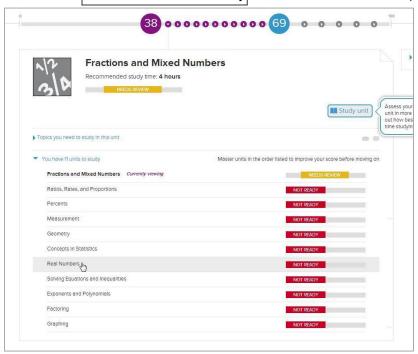
The Units in EdReady are presented in a suggested order: since math topics tend to build on one another, it is recommended that you study in the presented order. That being said, you are free to study the Units (& Topics!) in whatever order you want!

You have two ways to choose a different Unit:

1. Click on the Unit 'dot' in the scorebar. You can hover over each dot to see the Unit name:



2. In the current Unit, click the You have # units to study link, then click on the Unit you wish to study:



You will be taken to the selected Unit (note the change in how the scorebar displays – you are no longer on the first Unit):



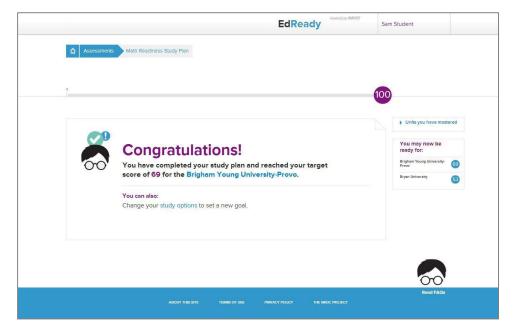




You can also choose to study units individually, outside of the context of the Study Plan. More details can be found in the Unit-level Study section.

Reaching your Target Score

As you continue to study (by re-testing your knowledge of the Units and Topics), you will notice that Units you have mastered will no longer appear on the Score Bar. Each time you Check your Knowledge, your EdReady Score will update to reflect your latest performance... as your score increases, you should see your EdReady score move along the scorebar towards your target score. Eventually, once your EdReady score reaches your target score, you'll see a screen like this:



If your current score is less than 100 and you'd like to continue studying any non-mastered Units, click the link to 'Change your study options...' This will automatically reset your target score to 100 and you will return to your Study Plan.



Unit-level Study

While you are still working to improve your EdReady score, you can also choose to study an individual Unit at any time... even Units that you have previously mastered!

There are two ways to access the Unit-level Study Plan:

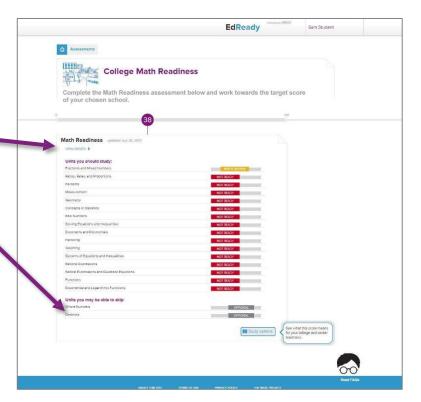
1. Click on the name of a mastered Unit under the **Units you have mastered** heading on the right-hand side of your Study Plan:



2. Return to the Assessments Page for this Goal (you can get there by clicking the Assessments link in the breadcrumbs).

View all the Units in this assessment by clicking the View Details link under the assessment name.

Once you see all Units, click on any **Unit Name** to study that **Unit**.

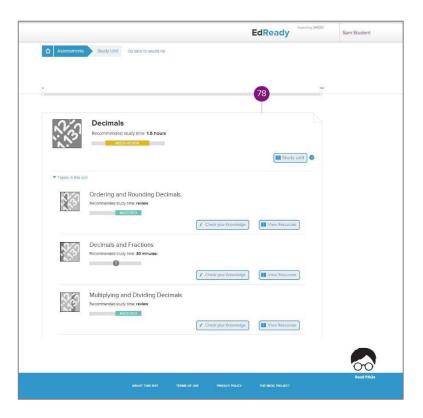




Either way, you will end up on your Unit-level Study Plan for the selected Unit. It is similar to your full Study Plan, but note that the Score Bar only shows this single Unit and lacks a target score.

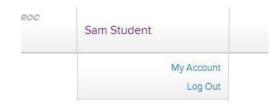
Another notable difference is that Topics you have already mastered will be listed in the regular study area, so you can view the associated resources and review your knowledge at any time.

Any progress you make here (to your EdReady score & Unit/Topic status) will also be reflected in your full Study Plan.





Logging Out of EdReady



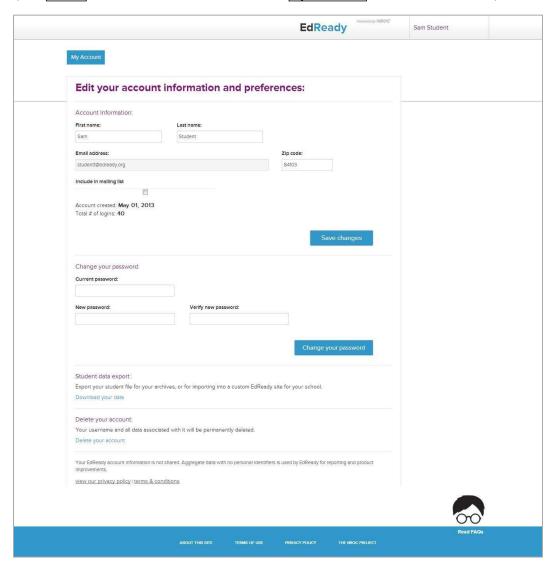
Whenever you are finished using EdReady, log out by clicking on your Name in the header bar.

Then, click the Log Out link shown in the dropdown menu.

My Account

If you need to change any of your account information, such as your Name or Password, navigate to the My Account page.

Click on your Name in the header bar. Then, click the My Account link shown in the dropdown menu.





Update Account Information

You can change your First name, Last name, and Zip code on this page: just type the updated information into the available textboxes and click the Save changes button. Note that your Email address (also your EdReady username) cannot be changed.

Change your Password

To change your password, enter your current password in the 'Current password' textbox. Then, enter your new password in both the 'New password' and 'Verify new password' textboxes. Click the Change your password button to submit your password update.

Student data Export

You can easily export all of your EdReady activity in an easy-to-read report. Just click the <u>Download</u> your data link under the 'Student data export' header and you will download your personalized Excel report.

Need more Help?

More support materials can be found at the EdReady Knowledge Base: https://support.edready.org

If you have any questions or need help, please submit a ticket to our support team here: http://nrocnetwork.org/edready-request. We will work to resolve your issue or respond to your question as quickly as possible.

